



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, May 17, 2022

IMPORTANT NOTICE

This meeting is being conducted in accordance with Assembly Bill 361, regarding the COVID-19 pandemic.

Members of the public may view the meeting live on the City's website at www.covinaca.gov or on local cable television, Spectrum channel 29 and Frontier Channel 42. To view from the website, hover over the Departments & Services tab until the drop-down menu appears and click on City Council Video Library under the City Council header. A live banner will appear at the start of the meeting.

Public Comments: *During the meeting, there will be an opportunity for the public to speak. Public testimony is limited to five (5) minutes per speaker, unless, for good cause, the Mayor/Chairperson amends the time limit; a speaker's time may not be transferred to another speaker. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed.*

In Person: *To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak.*

Remotely via Zoom: *Access the meeting remotely via Zoom with one of the following devices:*

Computer or Smart Device:

<https://us02web.zoom.us/j/82099301089?pwd=rIQHdHlwXHWBoJslrqpq0CM0KQrLtE.1>

Telephone:

*Dial: +1 669 900 6833
Webinar ID: 820 9930 1089
Passcode: 679956*

1. *To request to speak during public comment, please click the “Raise Hand” button on the Zoom toolbar “Reactions” tab.*

Note:

Computer / Smart Device Users: The “raise hand” feature is in the reactions tab.

*Telephone Users: Press star-nine (*9) on your phone to raise your hand.*

2. *Staff will announce your name as listed on Zoom or the last four digits of your phone number when it is your turn to speak and unmute the microphone (audio only); speaker must be present when called to speak.*
3. *Please state your first and last name and city of residence at the beginning of your remarks for the record.*
4. *The microphone will be muted by staff when you have completed your comments or five (5) minutes have expired, whichever occurs first.*

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at cityclerk@covinaca.gov or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 PM – WILL NOT BE HELD**

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 PM**

CALL TO ORDER

ROLL/CALL

Council/Agency/Authority Members: John C. King, Victor Linares, Jorge A. Marquez, Mayor Pro Tem/Vice-Chair Walter Allen, III, and Mayor/Chair Patricia Cortez

PLEDGE OF ALLEGIANCE

Led by Councilmember Marquez

INVOCATION

Given by Covina Police Chaplain David Truax

PRESENTATIONS

- A. National Police Week Proclamation

PUBLIC COMMENTS

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COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1. Minutes

Staff Recommendation:

Approve the Minutes of the May 3, 2022, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2022 05 03 Minutes CC Draft

- CC 2. Minutes

Staff Recommendation:

Approve the Minutes of the March 15, 2022, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority as amended.

2022 03 15 Minutes CC revised 5.2.22

- CC 3. Payment of Demands

Staff Recommendation:

Approve Payment of Demands in the amount of \$2,406,340.04.

Agenda Report: Payment of Demands APR 15 2022 - APR 28 2022 - Pdf

- CC 4. Monthly Investment Report of the Treasurer to the City Council and Successor Agency to the Covina Redevelopment Agency for April 2022

Staff Recommendation:

Receive and File.

[Agenda Report - Monthly Investment Report Ended April 30, 2022 - Pdf](#)

- CC 5. Approve and Make AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings

Staff Recommendation:

Approve and make the following findings so that meetings of the City Council and the City's Other Legislative Bodies are authorized to meet remotely in accordance with AB 361's special Brown Act requirements for teleconference meetings: (1) the City Council has reconsidered the circumstances of the COVID-19 state of emergency; and (2) state and local officials continue to recommend measures to promote social distancing.

[Agenda Report - AB 361 Findings - Special Brown Act Requirements for Teleconference Mtgs - Pdf](#)

- CC 6. Request to Cancel the Regular City Council Meeting of June 7, 2022

Staff Recommendation:

That City Council consider canceling the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority regular scheduled Joint Meeting of June 7, 2022; and direct the City Clerk's Office to post the required notice of cancellation.

[Agenda Report - Cancel June 7, 2022, City Council Meeting - Pdf](#)

- CC 7. Ordinance 22-06 Approving Zoning Code Amendment (ZCA) 22-002 Amending Chapter 17.69 ("Accessory Dwelling Units") of Title 17 (Zoning) of the Covina Municipal Code Related to Accessory Dwelling Units; and Find the Proposed Zoning Code Amendment to be Exempt from the Requirements of the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines Section 15282(h) - Second Reading and Adoption

Staff Recommendation:

Adopt on second reading **Ordinance 22-06** entitled, "An Ordinance of the City of Covina, California, amending various sections of the zoning code (Title 17 of the Covina Municipal Code) regarding accessory dwelling units and junior accessory dwelling units, and making a determination of exemption under the California Environmental Quality Act ("CEQA").

[Agenda Report - Ordinance 22-06 ZCA 22-002 ADUs - Second Reading & Adoption - Pdf](#)

- CC 8. Proposed Solid Waste Franchise Amendments Related to State Recycling Mandate (SB 1383)

Staff Recommendation:

1. Approve Amendment No. 2 to the Amended and Restated Exclusive Franchise Agreement for Solid Waste Collection Services to comply with State-mandated organics recycling requirements (Senate Bill 1383) and to adopt other proposed changes to the existing franchise agreement;
2. Adopt **Resolution CC 2022-51** approving Amendment No. 2 to the Franchise Agreement with Arakelian dba Athens Services and authorizing an increase in the maximum permitted solid waste and recycling collection service rates charged by Athens for solid waste collection services; and
3. Authorize the City Manager to execute the amendment to the franchise agreement.

Agenda Report - Amendment No. 2 to the Franchise Agreement with Arakelian dba Athens Services - Pdf

- CC 9. Approval of Fiscal Year 2023 Water Supply Strategy and Authorization to Execute all Requisite Documents

Staff Recommendation:

1. Approve the Fiscal Year 2023 water supply strategy outlined in this report;
2. Authorize the City Manager or his designee to negotiate a temporary lease assignment of Fiscal Years 2022 through 2024 Water Production Rights (equal to 359.69 acre feet per year), or execute a temporary assignment of water rights to assign 359.69 acre feet of FY 2023 Water Production Rights from the City of Covina to the Covina Irrigating Company;
3. Authorize the City to lease up to 500 shares of Covina Irrigating Company stock for Fiscal Year 2023 in an amount not-to-exceed \$187,500, and execute an Offer Letter, a Lease Agreement, and an Order for Delivery with interested shareholders; and
4. Authorize the City to participate in the Fiscal Year 2023 Covina Irrigating Company lease pool to the level needed to enable the City to achieve its water supply target.

Agenda Report - Fiscal Year 2023 Water Supply Strategy - Pdf

- CC 10. Establishment of Fiscal Year 2022-2023 Article XIII B Appropriation Limit for the City of Covina

Staff Recommendation:

Adopt **Resolution CC 2022-52** establishing the Fiscal Year 2022-2023 Article XIII B Appropriation Limit for the City of Covina.

Agenda Report - Resolution CC 2022-52 FY 2022-23 Gann Appropriation Limit - Pdf

- CC 11. First Amendment to the Professional Services Agreement with American Traffic Solutions Inc. (ATS) to Extend Red-Light Photo Enforcement Service

Staff Recommendation:

Authorize the City Manager to execute the First Amendment to the Professional Services Agreement with American Traffic Solutions to extend Red-Light photo enforcement service.

[Agenda Report - American Traffic Solutions Inc First Amendment - Pdf](#)

- CC 12. Approval of a First Amendment to Agreement between the City of Covina and Clifton Larson Allen, LLP

Staff Recommendation:

Authorize City Manager to execute the First Amendment to the Professional Service Agreement with Clifton Larson Allen to provide audit services.

[Agenda Report - Clifton Larson Allen LLP First Amendment - Pdf](#)

CONTINUED PUBLIC HEARINGS - NONE.

PUBLIC HEARINGS

- PH 1. Adoption of the Fiscal Year 2022-23 Budget, Fiscal Year 2023-2027 Capital Improvement Program (CIP) and Fiscal Year 2022-23 CIP Budget**

Staff Recommendation:

1. Conduct the public hearing and consider all testimony that may be forthcoming;
2. Adopt **Resolution CC 2022-53** adopting the City of Covina budget for July 1, 2022 through June 30, 2023;
3. Adopt **Resolution SA 2022-01** adopting the operating budget for the City of Covina Successor Agency for July 1, 2022 through June 30, 2023; and
4. Adopt **Resolution CC 2022-54** adopting the Fiscal Year 2023-2027 Capital Improvement Program and the Fiscal Year 2022-23 Capital Improvement Program Budget.

[Agenda Report - FY 22-23 Budget, FY 23-27 CIP and FY 2022 CIP Budget - Pdf](#)

CONTINUED BUSINESS - NONE.

NEW BUSINESS

- NB 1. Ordinance 22-07, An Urgency Ordinance Establishing Regulations Pertaining to Two-Unit Residential Developments and Urban Lot Splits in Single Family Residential Zones**

Staff Recommendation:

Adopt **Ordinance 22-07** entitled, "An Urgency Ordinance of the City of Covina, California, Establishing Regulations Pertaining to Two-Unit Residential Developments and Urban Lot Splits in Single Family Residential Zones and Declaring the Urgency Thereof".

[Agenda Report - Urgency Ordinance 22-07 SB 9 - Pdf](#)

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, June 21, 2022 at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

The Covina City Clerk's Office does hereby declare that the agenda for the Tuesday, May 17, 2022, meeting was posted on the City's website and near the front entrances of: Covina City Hall, 125 East College Street, Covina, and in accordance with California Government Code Section 54954.2(a).

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.